

Blue Island Public Library
Board of Trustees Meeting
Minutes for October 15, 2008

1. Call to Order

The meeting was called to order at 7:05 pm by President Sklom.

*President Sklom made the announcement that long-time Friend of the Blue Island Public Library, Amy Twadell, had passed away suddenly. Proper acknowledgement for her contributions will be discussed at the next Friends meeting and her family asked that donations be made in her name to the Friends of the Blue Island Public Library.

2. Roll Call

Present: Julie Sklom, Perry Recker, Kevin Murphy, Janet Garetto, Helene Camp and Director Jim Deiters. Mary Martino arrived at 7:10pm and Denise Jennings arrived at approximately 7:20pm.

Absent: Gloria Rose

*Director Deiters announced that Gloria's absence was probably due to a recent illness in her family.

3. Introduction of Guests

None

4. Reading of the Minutes from September 17, 2008 meeting

Everyone received the Minutes before the meeting and so reading them aloud was unnecessary. Trustee Murphy moved to approve the minutes and Trustee Garetto seconded the motion. Roll call was done and approved by all.

5. Financial Report

A. Motion to approve payables in the amount of \$108,510.85. Trustee Recker made a motion to approve and Trustee Martino seconded it.

B. Director Deiters told the Board about the incorrect electronic transfer for the last round of paychecks.

6. Directors Report

See attached report.

7. Committee Reports

None

8. Unfinished Business

- A. Board and Director had a discussion about the current Konica-Minolta copier lease. Director Deiters will pursue a better deal.
- B. Trustee Garetto stated that she is pursuing a potential new Board member to fill the current vacancy left by Trustee Wolf.

9. New Business

- A. The Annual MLS Agreement was discussed and signed.
- B. Both the Open Meetings Act and the Freedom of Information Act were reviewed and discussed at the meeting.
- C. Cost of Living raises were discussed. The plan is to put the raises in place starting in January, 2009 – if funds are available.
- D. Holiday bonuses for the staff were discussed and Director Deiters is looking into the given amounts from last year. Staff & Board party tentatively scheduled for Friday, December 12 – place still to be determined.
- E. The 2009 Calendar of Days Closed was approved. See schedule.
- F. Board letters to the staff for the holidays – 4 staff per Trustee.
- G. There will be an executive session at the November Board Meeting for Director Deiters' six-month review. Board asked that Director Deiters' prepare accomplishments and goals for the next six-monmths.

10. General Communications

- A. Invitations to the Trustee Networking Social at Matteson Public Library were sent to all Board members. The event is scheduled for Friday, October 24 at 6:00pm. Trustees Sklom, Recker, Martino, Jennings, and Camp expressed interest in attending. Director Deiters offered to drive the group.
- B. Board approved the Library sponsored ad in the Eisenhower Winter & Spring Sports Programs with the hope that a TAB member can design it.

11. Adjournment

The meeting of the Library Board of Trustees ended at 9:02 pm

Minutes prepared by Secretary Camp and Director Deiters

Secretary

President

Approved at November 19, 2008 Board of Trustees Meeting