

Blue Island Public Library
Board of Trustees Meeting
Minutes for July 16, 2008

1. Call to Order.

The Meeting was called to order at 7:00 pm by President Julie Sklom.

2. Roll Call.

Present: Julie Sklom, Gloria Rose, Mary Martino, Kevin Murphy, Helene Camp, Perry Recker, Janet Garetto (arrived at 7:15) and Director Jim Deiters.

Absent: Bret Wolf.

3. There were no Guests in attendance.

4. Minutes from June 18, 2008 meeting were approved.

5. Financial Report.

A. Balance Sheet and Year to Date Statements were reviewed.

Director Deiters called attention to the fact that accrued interest on the loan has been added to the liabilities list, so that our actual balance to date will be more accurate and surprises at the end of the year minimized. There was some discussion about the purpose of maintaining several different interest bearing bank or fund accounts and the possibility of reducing transfer costs. Director Deiters will investigate further and report back at a subsequent meeting. He is also investigating the possibility of negotiating better contracts on the copy and fax machines.

B. A motion to approve the payables in the amount of \$28,803.97 was made by Kevin Murphey, seconded by Helene Camp and approved by all.

6. Director's Report. (See Attached)

Director Deiters will review the status of the Personnel Policies, distribute electronic copies to all Board members, and begin scheduling a review on a section by section basis with the Board at future meetings.

7. Committee Reports. None.

8. Unfinished business.

A. A statement of interest and willingness to serve as a Board member from Denise Jennings was delivered to Director Deiters. It will be forwarded to the Mayor with a request that her appointment be approved at the next Council meeting so that she can be welcomed and sworn in at the August Board meeting.

Janet Garetto moved to approved the Public Non-Resident Card fee in the amount of \$159.02. Seconded by Kevin Murphy. Approved.

9. New Business.

Janet Garetto moved to approve the Prevailing Wage Rate Resolution. Supported by Gloria Rose. Approved by all.

Perry Recker presented a possible schedule outline for an ongoing strategic planning process. Julie Sklom moved to strike a Planning Committee to Develop the Process in more detail. Julie Sklom, Gloria Rose, Jim Deiters, Kevin Murphy, and Perry

Recker agreed to serve. P. Recker will serve as convener; Jim Deiters will continue to collect relevant information. (Date, time and location to be determined at the conclusion of this Board Meeting.)

10. General Communications.

Jim Deiters will be making sure the paperwork for the Per Capita Granted is completed in a timely fashion and submitted by the due date of October 15, 2008.

Director Deiters reported that legal alert received from Roger Ritzman regarding the need to pay the County sales tax on fund-raising sales of books and other goods, is probably only relevant for larger libraries with on-going, year round sales in the neighborhood of several thousands of dollars or higher. Board members generally agreed.

11. The Meeting was adjourned at 8:30 pm. The next meeting is scheduled for August 20, 2008.

Minutes prepared by Perry Recker and reviewed by

Secretary

President