

Blue Island Public Library
Board of Trustees Meeting
Minutes from January 21, 2009

1. Call to Order

The meeting was called to order at 7:00 pm by President Julie Sklom.

2. Roll Call

Present: Trustee Sklom, Trustee Rose, Trustee Recker, Trustee Carvlin, Trustee Murphy, Trustee Camp and Director Deiters. Trustee Jennings arrived at approximately 7:10 pm.

Absent: Trustee Martino and Trustee Garetto

*Need to check with the Mayor's secretary, Lori Salgado, about Trustee Carvlin's appointment to the Board.

3. Introduction of Guests

There were no guests.

4. Reading of the Minutes: December 17, 2008

Everyone received the minutes before the meeting and so reading them aloud was unnecessary. Trustee Rose moved to approve the minutes and Trustee Murphy seconded the motion.

5. Financial Report

Motion to approve the payables in the amount of \$30,921.36 was made by Trustee Murphy and seconded by Trustee Rose. Roll call was taken and the payables list was approved by all. A preliminary 2009/2010 Budget/Levy will be presented at the February 18 meeting. The Board discussed MLS and their decision to move accounts from Illinois Funds to Wintrust Financial.

6. Director's Report

Staff One-on-One Meetings went well. New Year's Eve statistics were presented – 2009 closing to be re-evaluated after comparison to a typical Wednesday. The full Director's report was presented and is attached.

7. Committee Report

Library Policies & Personnel Handbook: To be redone with help from the Illinois Management Association.

Finance Committee: Budget/Levy –we will review as a committee of the whole at the February Board Meeting to see if a separate committee is needed.

8. Unfinished Business

Three items still on the table; Historical Society Museum, Security Monitor, and Cook County Tax spreadsheet.

9. New Business

Emergency Closings: Director makes the call.

Volunteer Policy: No issues

Friends Initiative: Each Trustee work on finding a potential new member for the Friends of the Blue Island Public Library.

Background Checks: Board agreed that a background check should be done on every new employee before hiring, with the exception of those that have come from jobs that have recently required this same information. Director needs to look into the possible insurance benefit.

10. General Communications:

Numerous requests for donations – Board agreed to approve ½ page ad for the Eisenhower Showcase Choir at a cost of \$50.00.

11. Adjournment

The meeting of the Board of Trustees ended at 8:48 pm. Motion made by Trustee Murphy and seconded by Trustee Rose.

Minutes prepared by Trustee Camp and Director Deiters

Secretary

President

Approved at the February 18, 2009 Meeting