

Blue Island Public Library
Board of Trustees Meeting
Minutes for December 19, 2008

1. Call to Order

The meeting was called to order at 7:00 pm by President Sklom

2. Roll Call

Present: Trustees Julie Sklom, Perry Recker, Gloria Rose, Mary Martino, Kevin Murphy, Janet Garetto, Mary Carvlin and Director Jim Deiters

Absent: Trustees Denise Jennings and Helene Camp

*New Trustee Mary Carvlin was introduced to the Board and read aloud her Comittment to Serve on the Blue Island Public Library Board of Trustees.

3. Introduction of Guests

Chris Meskauskas was introduced to the Board. He proposed the renovation and relocation of the fallen soldiers' memorial that currently resides on the wall at the stair landing. Chris has spoken with our local VFW leader and has his approval. He presented his plan in writing (see attached) and hopes to have the project done in time for a rededication ceremony near/on Memorial Day 2009. The Board gave their approval of Chris' proposal.

4. Reading of the Minutes from the November 19, 2008 meeting

Everyone received the minutes before the meeting and so reading them aloud was unnecessary. Trustee Murphy motioned to accept the minutes and was seconded by Trustee Rose.

5. Financial Report

A. Motion to approve the payables in the amount of \$107,885.94 was made by Trustee Recker and seconded by Trustee Murphy...7 ayes, 2 absences.

B. Director Deiters clarified with the Board about the 3 voided checks from last months payables that totaled \$735.74. There is an issue with QuickBooks that occasionally reproduces old bills. A permanent fix will be found with the help of Peggy Schaefer, our accountant.

C. The \$6,195.36 in payroll liabilities from last month's Balance Sheet was simply an oversight and was cleared by Peggy Schaefer.

D. Director Deiters warned the Board of the imminent rise in IMRF costs for next year and will be noted in the budget for 2009/2010 – should know more after the January IMRF meeting.

E. Director Deiters is working on a spreadsheet to outline Cook County tax intake against outlay. This format should give a better picture of tax monies we have received versus what was levied.

6. Directors Report

A. Director Deiters is still investigating hiring off-duty Blue Island Police Officers to act as Security Monitors in the evenings.

B. Grant Seekers letter – possible answer to our grant searching.

C. Local History Agreement – per the Board, Director Deiters will begin the conversations with Mike Kaliski and the Historical Society regarding the eventual removal of their collection from the Library.

7. Committee Reports

None

8. Unfinished Business

A. 3% raises go into effect with the payroll starting Sunday, January 4, 2009.

B. VAM (VendPrint Access Manager) statistics are kept and Darren puts them in the Public Services common file. For November 2008, there were 7,998 sessions in the Library, which breaks down to 276 a day – wow!

C. Washroom checks at mid-day by staff still needs to be defined.

9. New Business

A. Question from the Board about how the Library is doing without a full-time maintenance man and the possible ways to put saved money in an emergency fund for repairs. Director Deiters will be looking into the savings and potential funds.

10. General Communications

A. Each of the Trustees received a copy of the letter from a concerned citizen about the spread of germs and the noise level within the Library. Director Deiters is considering possible solutions.

11. Adjournment

At 8:50 pm a motion to adjourn was made by Trustee Rose and seconded by Trustee Martino.

Minutes prepared by Trustee Rose and Director Deiters

Secretary

President

Approved at the January 21, 2008 Board of Trustees Meeting